

# Clidive Booking Policy

Please make sure you read and understand the Booking Policy before booking on any trips.

We like to keep things as simple and informal as possible because we are a members' club, not a business. But being a members' club means that we have to be fair to all our members and avoid making losses on dive trips as a result of individuals pulling out. That means that when you pull out of a trip, you might well lose your deposit, and will sometimes have to pay extra money to Clidive for non-recoverable costs.

For longer Clidive trips, we recommend taking out travel insurance with cancellation cover, in the same way as you would with any other holiday. Likewise, you should have insurance for your kit while it is in transit to or in storage on trips, including while in the van or on the boat as Clidive is not responsible for loss or damage of your kit.

If you have any questions about our policy, ask a Committee Member for help.

## Booking on a trip

- Pick your trip. The Dive Programme is on the Members' Section of the website (only a limited version is available to the public).
- Check that you are qualified to go on the trip. Below is a list explaining what the different qualification standards mean. The decision whether you are dive fit, or a SD+, is one for the Dive Manager and/or Diving Officer.

**All:** Any diver including trainees.

**OD:** Any qualified diver.

**AOD:** Divers qualified to at least Advanced Ocean Diver or equivalent. Depths up to 30m.

**SD:** Divers qualified to at least Sports Diver or equivalent. Depths up to 40m.

**SD+:** Experienced, dive-fit Sports Divers. Potentially challenging conditions and/or deco. Depths up to 40m. No new drysuits.

**DEEP:** Dives requiring deco and gas redundancy. Depths can be greater than 40m. No new drysuits.

- Contact the Dive Manager for each trip you're interested in. E-mail is generally the best way of getting in contact. Do not expect someone to remember from a pub or poolside conversation. Back your request with an email. Their email address will be on the Dive Programme. If you have any problems getting in touch with a Dive Manager, inform the Diving Officer.
- Sometimes, the trip will be full, or there will not be enough space left for divers of your experience level. For example, spaces may need to be reserved for boat handlers. Or, if lots of inexperienced divers book up, space may need to be left for experienced divers and instructors to lead dives.
- It is **always** worth getting your name on a waiting list as people's plans do change and places become available.
- When your booking is accepted, you must pay the deposit requested by the Dive Manager.
- Only payment of a deposit and a confirmation of booking from the Dive Manager will ensure your place on a trip. Please don't just pay a deposit to the Treasurer and expect the Dive Manager to know you are coming.
- Places will not be 'held' pending payment of a deposit. Only a deposit secures a place.
- To book on a trip, you must be a fully paid up member of Clidive and BSAC. BSAC membership is particularly important – if you are not paid up, you will not have insurance.
- In the event that you have an unpaid balance from a previous trip, you may be precluded from joining on future diving and training until settled.

## Dive fees

- Diving from our RIBs costs £45 per person per day. This is a flat daily rate, whether you travel 60 yards or 60 miles on the boats. There is no 'half-day' rate for only one dive. The cost covers the expense of transporting and operating the boats and the Clidive van. Van passengers and anyone transporting kit in the van will be charged other fees.
- Exceptionally, it may be necessary to charge an Expedition Fee for adventurous trips going far offshore or for trips where transporting the van and/or boats is particularly expensive. The Dive Manager will let you know about this as soon as possible. No trip should lose money except in exceptional and unforeseeable circumstances.

- Clidive hardboat and shore diving trips are charged at cost, plus a £5 levy for short trips (4 days or less) and a £10 levy for longer trips (5 days plus). If the Clidive van is used for the trip an additional charge may also be levied.
- Equipment hire is £3 per item per day, or £10 for full kit hire.
- Divers pay for their own gas fills, and must return any hired club cylinders full, regardless of whether they were empty when they were hired.
- If you miss a day's diving on a RIB trip, you will still pay for the diving fees for that day. But there are some exceptions:
  - There is a genuine safety issue that precludes you from diving. A respiratory illness would count. Hangovers don't count!
  - If the diving for a whole day is cancelled by the Dive Manager the fees *may* not apply. However, for some trips the fees will still be charged where the trip is expensive to run such as an adventurous or expedition trip. This will be at the discretion of the Dive Manager in agreement with the Diving Officer but will be agreed in advance.
  - If you agree with the Dive Manager before the trip that you will only be diving for part of the trip. Such a booking is only likely to be accepted if there is lots of space available on the trip or the trip is unlikely to book up.
  - The Dive Manager may depart from the general rule in other exceptional circumstances having referred to the Diving Officer.
- If you miss some of the diving on a hardboat trip, you will still pay the full cost defined by the hardboat operator.

## Cancellation Policy

- If you pull out of a trip having booked on, you will need to pay for non-recoverable costs such as accommodation bookings or your share of hardboat fees if a replacement diver is not found. Your deposit normally covers these costs so you are likely to just lose your deposit. If the deposit does not cover these costs (for example if you only paid a deposit for the hardboat and there is a balance to pay for the space on the boat) then **additional funds may be requested up to the full amount of your share of the charter.**

- We strongly recommend that you take out insurance to cover you, in the event that you are unable to go on the trip, and a suitable replacement cannot be found.